

Burgh & Tuttington Parish Council

<https://burghandtuttingtonparishcouncil.norfolkparishes.gov.uk/>
email: clerk.bandtpc@gmail.com

Annual Meeting of the Parishes

Burgh & Tuttington

At 7.30pm on Wednesday May 14th 2025

Tuttington Parish Church

NOTE TO RESIDENTS: This is an open public meeting chaired by the Chairman of the Parish Council. All public are welcome to attend, speak and raise any issues for discussion under General Parish Issues.

AGENDA

1. Welcome and Apologies
2. To approve the minutes of the meeting held 8th May 2024
3. Report from the Parish Council
4. Report from Village Groups
5. Report on Quiet Lanes
6. General Parish Issues

This is your meeting please feel free to participate.

Ian Kinghorn
Chairman

7th May 2025

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NOTICE OF MEETING & SUMMONS TO ATTEND

THE NEXT MEETING OF BURGH & TUTTINGTON PARISH COUNCIL WILL BE HELD AT TUTTINGTON CHURCH

On the rise of the Annual Parish Meeting on Wednesday May 14th 2025

AGENDA

Members of the public are welcome to attend and may speak during the adjournment.

- 1. TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2025/6**
- 2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. TO RECEIVE & ACCEPT APOLOGIES FOR ABSENCE**
- 4. TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL FOR 2025/6**
- 5. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN AGENDA ITEMS**
- 6. MINUTES**
To receive, confirm and sign Minutes of the last meetings held on 5th March 2025
- 7. INFORMATION ON MATTERS ARISING**
To receive information on any Matter Arising from the Minutes of the previous meeting
- 8. REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS**
 - a) To receive written and/or verbal Reports from Representatives
 - b) To discuss Waste Recycling Booking Requirements
 - c) To discuss Local Authority Devolution
 - d) To note dates for meetings regarding devolution – see attached e-mail
 - e) To consider support of Broadland Public Spaces Protection Order – see attached
- 9. TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK**
Adjournment for public discussion

10. FINANCE AND AUDIT

- a) To receive the Internal Audit Report
- b) To receive the income and expenditure account and balance sheet
- c) To complete and agree the Annual Governance Statement on the Annual Return
- d) To complete and agree the Accounting Statement on Annual Return
- e) To agree that the Council is exempt from full external audit
- f) To note balance of account
- g) To receive an update on bank changes
- h) To note receipt of VE Day Grant for £225
- i) To agree following payments
 - Norfolk Parish Training & Support £57.50
 - Zurich Insurance TBA- awaiting Zurich e-mail
 - Tuttington Together £225.00
 - Burgh & Tuttington PC £500.00
(To open new bank account)

11. TO CONSIDER PLANNING ISSUES

- a) To discuss any planning applications received
2025/1329/1330
Installation of photovoltaic panels on the south slope of the stable outbuilding
The Manor 28 The Street Burgh
- b) To discuss temporary Tree Preservation Order on trees at The Reading Rooms
- c) To discuss any other planning applications received

12. TUTTINGTON VILLAGE GREEN

To receive an update

13. HIGHWAYS

- a) To receive latest SAM2 figures
- b) To discuss Quiet Lanes process

14. RIVER BURE WATER QUALITY

To receive an update on the water quality monitoring scheme

15. NEW WEBSITE

To agree new website together with new Parish Council e-mails

16. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

17. DATE OF NEXT MEETING

To confirm the date as Wednesday July 9th 2025



Burgh & Tuttington Parish Clerk

7th May 2025