

# Burgh & Tuttington Parish Council

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## NOTICE OF MEETING & SUMMONS TO ATTEND

**THE NEXT MEETING OF BURGH & TUTTINGTON PARISH COUNCIL WILL BE  
HELD AT BURGH READING ROOM**

**At 7.30pm on Wednesday January 14<sup>th</sup> 2026**

## AGENDA

Members of the public are welcome to attend and may speak during the adjournment.

**1. WELCOME**

To welcome members and public  
To consider any applications for co-option

**2. APOLOGIES FOR ABSCENCE**

To receive and accept Apologies for Absence as previously notified to the Clerk

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations

**4. MINUTES**

To receive, confirm and sign Minutes of the last meeting held on 6<sup>th</sup> November 2025

**5. INFORMATION ON MATTERS ARISING**

To receive information on any Matter Arising from previous meetings not listed elsewhere on the agenda

**6. REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS**

To receive written and/or verbal Reports from Representatives

**7 TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK**

Adjournment for public

**8. FINANCE**

- a) To note balance of account – see attached Bank Statement
- b) To complete document to add Tim Craven to Bank Account
- c) To consider future financial position re village Defibrillators

**9. TO CONSIDER PLANNING ISSUES**

- a) To discuss any planning applications received
- b) To discuss possible development on land at Tuttington off Aylsham Road

**10. HIGHWAY ISSUES ITEMS**

- a) To receive latest SAM2 figures
- b) To note any other highway issues

**11. TUTTINGTON VILLAGE GREEN**

- a) To receive any update
- b) To receive an update on fencing

**12. PARISH COUNCIL POLICIES**

- a) To agree new IT policy - attached

**13. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

**14. DATE OF NEXT MEETING**

To confirm the date of the next meeting as Wednesday 11<sup>th</sup> March 2026 at 7.30pm in Burgh Reading Rooms

*Sue Lake*

Sue Lake  
Parish Clerk

7<sup>th</sup> January 2026