

PRESENT

Ian Kinghorn (Chair)
Simon Covey

Trevor Richards
Corinne King

Sue Lake – Clerk

Seven members of the public

1. Welcome

The chairman welcomed everyone to the meeting.

2. Apologies:

Apologies were received and accepted from Mike Gaffney

3. To Receive Members Declarations of Interest in Agenda Items

None made

4. MINUTES

The minutes of the Meeting held 5th February 2025 had been circulated previously and were **AGREED** and signed by the chairman.

5. To Consider Co-option of any New Councillors

No applications received

6. Information on Matters Arising

Nothing raised

7. Reports Police, County and District Councillors

No representatives from the police, county or District were present.

8. To adjourn the Meeting for Members of the Public to Speak

A resident advised that following a recent litter pick they had arranged for Broadland to collect the rubbish and this worked well,
Tuttington Church is having new heating installed.

A passing place was requested on Thieves Lane – this will be put to the Highway Engineer

A resident is selling items by the village sign – the chairman will speak with them.
Residents were still concerned on the plans for Fairfield Way advising that the plans are incorrect. This will be discussed later in the agenda.

9. Finance

a) To note balance of account

The current balance held on the accounts is £6204.02

b) To receive update on bank changes

No further forward.

c) To consider opening a new account with Unity Bank

This was proposed and **AGREED**.

d) The following payments were **AGREED**

£100.00	Burgh Reading Rooms - rent
£754.50	Mrs S Lake - Salary
£502.50	HMRC- PAYE

e) To consider an application for a VE Day Community Grant

Tuttington Together are organising an event and Burgh will need to discuss this. Once decisions are made representatives are asked to inform the clerk who will make the application. Closing date is April 30th 2025. The maximum amount is £300.

f) To consider suggestions for Annual Parish Meeting

It was suggested that a detailed discussion/information session on highway matters be considered. The clerk will contact both the Beat Manager and the Highway Engineer.

10. Membership Organisations

a) To consider remaining a member of Norfolk Association of Local Councils

It was proposed and **AGREED** not to renew this year.

b) To consider membership of Norfolk Parish Training and Support

It was proposed and **AGREED** to join this organisation.

c) To consider a new website

The current Parish Council website is linked to membership of Norfolk ALC. A proposal for a standalone website with WIX was circulated. The cost for setting up this site is £165 which includes support for a year. It was proposed and **AGREED** to accept this quote provided it can also be moved to a dot.gov site together with emails.

11. To consider Planning Issues

To discuss any planning applications received

An application had been received for a swimming pool in the garden of The Beeches, The Street, Burgh. No objection to this application.

Further amended plans had been received for Fairfield Way. The Parish Council's objection still stands, and this will be detailed to Broadland whilst also commenting on the accuracy of the plans submitted.

12. Highway Issues

a) To receive details from the SAM2

The SAM2 is now working well, although the position of one is questionable and the Highway Engineer will be asked about this, Data has been placed on the

website and other councils websites have been reviewed for information. It is too soon to place trends over time but that will be added at a later date.

b) To receive an update on Cradle Bridge

No further information received.

c) To discuss residents' complaints re hedges on The Green

The overgrown hedges have recently been trimmed.

d) To discuss residents' comments re Recycling Procedures

It was suggested this be deferred to the next meeting when either the district or county councillor may be present.

13. TUTTINGTON VILLAGE GREEN

Broadland District Council have been contacted re cutting this summer.

14 RIVER BURE WATER QUALITY

No update at the moment.

15. Policies

a) To receive details of current policies and their status

A schedule of the current policies and when they require renewing was issued.

b) To review Standing Orders

The existing Standing Orders were **AGREED**. It was suggested that they be looked at again soon to see if there is a more simplified version that could be adopted.

c) To consider adoption of new Financial Regulations

These were adopted.

d) To consider adoption of Planning Protocol

This was adopted.

16. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Devolution

Recycling Centres

Quiet Lanes – Trevor Richards will find some more information

17. Date of Next Meeting

This was confirmed as the 14th May 2025 at 7.30pm at Tuttington Church

The meeting closed at 8.40pm