

PRESENT

Ian Kinghorn (Chair)
Simon Covey

Tim Craven
Corinne King

Sue Lake – Clerk

Nine members of the public

1. **TO ELECT THE CHAIRMAN FOR 2026/27**
Ian Kinghorn was proposed and **AGREED**.
2. **TO RECEIVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE**
The Chairman signed the Declaration of Acceptance of Office, duly witnessed by the Parish Clerk.
3. **APOLOGIES**
Apologies were received and accepted from Trevor Richards
4. **TO ELECT A VICE-CHAIRMAN FOR 2026/27**
This item was deferred
5. **TO RECEIVE MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS**
None Made
6. **MINUTES**
The minutes of the Meeting held 11th March 2026 had been circulated previously, and were **AGREED** and signed by the chairman.
7. **INFORMATION ON MATTERS ARISING**
Nothing Raised
8. **REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS**
 - a) **To receive written and/or verbal Reports from Representatives**
No representatives present. Sue Catchpole had sent her apologies
 - b) **TO NOTE DECISION RE LOCAL AUTHORITY DEVOLUTION**
A decision had been made on this to create three Unitary Authorities for Norfolk.
9. **TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK**
No comments from the public.
10. **FINANCE AND AUDIT**
 - a) **To receive the Internal Audit Report**
The internal audit had been completed by Mrs Anderson-Dungar. The comments made will be actioned.

b) To complete and agree the Annual Governance Statement on the Annual Return

The Clerk then read the Internal Control statements.

The chairman and clerk signed the form

c) To complete and agree the Accounting Statement on Annual Return

This agreed with the income and expenditure account and was signed by the chairman and clerk.

d) To agree that the Council is exempt from full external audit

This was proposed and **AGREED**

e) To consider opening a deposit account with Unity Bank

The deposit account provides interest at 1.95% and will offset the current account charges.

This was **AGREED**

f) To note balance of account

The current balance held on the accounts is £9030.72, having received the precept payment.

i) To agree following payments

• Norfolk Parish Training & Support	£72.00
• Zurich Insurance	£214.00
• Tuttington Church	£200.00
• Burgh PCC	£200.00

11. TO CONSIDER PLANNING ISSUES

a) To discuss any planning applications received

2025-1654 Development at the site of The Bungalow, Norwich Road, Tuttington – amended plans

Many of the Parish Councils original objections were not considered valid. The soakaway needs clearing and this may alleviate the flooding issues. Would support solar panels.

b) To discuss decision re 2024/1616 Land Adjacent to 18 Aylsham Road, Tuttington

This application was called in as the site is outside the boundary limits. The Parish Council were concerned over the visibility splay requirements but this is not considered a material matter and is up to the developer to negotiate. Approval was based on the splay requirements being a condition and it was also stated this would not create a precedent.

c) To discuss any other planning applications received

The Parish Council have reported the situation on Aylsham Road and the enforcement team at Broadland are taking action.

12. TUTTINGTON VILLAGE GREEN

A meeting had been held with Hazel Ellard of Broadland District Council to try and sort out the ownership of The Green. She will be looking at the corporate owners to try and get their agreement.

The manager of the team that cuts The Green has changed and he will be contacted to discuss the cutting arrangements for the coming summer.

13. TUTTINGTON WOOD

Unfortunately, the owners of the site were unable to make the meeting tonight but have said they are willing to attend a future meeting.

14. HIGHWAY ISSUES

Nothing to report

15. DOG WASTE BINS

A request had been received for a dog waste bin near Cradle Bridge. It was **AGREED** that the clerk would look into the costs and logistics and bring back for the next meeting

16. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Dog Waste Bins
Tuttington Wood
Enforcement Action

17. Date of Next Meeting

This was confirmed as the 15th July 2025 at 7.30pm at Tuttington Church

The meeting closed at 8.40pm