

Minutes of the Meeting of Burgh and Tuttington Parish Council held on
Wednesday 11/03/2026 in Burgh Reading Rooms at 7.30 p.m.

PRESENT

Ian Kinghorn (Chair)
Simon Covey
Tim Craven

Trevor Richards
Corinne King

Sue Lake – Clerk

Twelve members of the public

1. WELCOME

Ian Kinghorn welcomed all those present.

Co-option will be placed as a standing item on the agenda – no requests had been received.

2. APOLOGIES

All members in attendance

3. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS

None Made

4. MINUTES

The minutes of the Meeting held 14th January 2026 had been circulated previously.
The minutes were then **AGREED** and signed by the chairman.

5. INFORMATION ON MATTERS ARISING

Nothing raised.

6. REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS

To receive written and/or verbal Reports from Representatives

Sue Catchpole was present and reported there is still no decision regarding Local Government Reorganisation. Norfolk County Council elections are reinstated for this May

7. TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK

A resident asked for information on three items-

- Work on Aylsham Road
- Work at Tuttington Plantation
- Activity at junction of Tuttington Road and A140

The chairman advised all will be discussed during the meeting

8. FINANCE

a) To note balance of account

The current balance held on the accounts is £6358.72

b) To consider appointment of Internal Auditor for 2025/26

Mrs Anderson-Dungar is willing to undertake the audit for the sum of £40. This was **AGREED**.

c) To agree payments

Mrs S Lake ½ yearly salary - £1051.20
HMRC PAYE - £262.80

These payments were **AGREED**; Trevor Richards will release the payments.

9. TO CONSIDER PLANNING ISSUES

a) To discuss any planning applications received

Amended application 2024/1616

Adj to 18 Aylsham Road

Outline permission for up to 2 no. dwellings and access

The application was previously for one dwelling. Highways have supported subject to the provision of a visibility splay, on measuring this it is not possible to include this splay without removing part of a hedge which is on a neighbouring property. There is also no reference to the need to do a survey to examine the contamination which was required to other properties near Chapel Farm.

The council are willing to support one property but not two.

It was proposed that items 9 b, c and d be moved to the end of the meeting. This was **AGREED**.

e) To discuss activity at land on junction of Tuttington Road and A140

This land is in Aylsham. Aylsham Town Council have already reported this to enforcement at Broadland and is currently being investigated.

10. HIGHWAY ISSUES

a) To receive latest SAM2 figures

Simon Covey detailed the latest statistics from the SAM2. There had now been five readings at each of the four sites. Speeding was most noticeable at Burgh East and Tuttington south

The fastest speeds recorded were 56 in Burgh and 75 in Tuttington.

The analysis did not show any trends but there had been a greater reduction in speed at Tuttington south.

b) To note any other highway issues

The potholes had been filled in.

11. TUTTINGTON VILLAGE GREEN

a) To receive an update

Nothing to report.

b) To receive an update on fencing

Simon Covey had written to Aaron Pritty regarding the fencing and he was still unwilling to do anything but minor repairs.

c) To consider a site visit with Broadland District Council

The clerk had found written confirmation that Broadland had intended to adopt the land, but the process was never completed. She had also written to Broadland to help in contacting the owners whose correspondence address was The Close in Norwich but had so far not received a response. A site meeting was thought necessary and could be tied in with other issues in the parish. Sue Catchpole agreed to organise this before Broadland may disappear under Local Government Reorganisation.

12. TREES ON THE STREET - BURGH

Residents had expressed concerns over the height of the trees on The Street as they were very close to the overhead wires. This is the responsibility of UK Power Networks to mitigate. The clerk will write to them with the residents' concerns.

13. ANNUAL PARISH MEETING – MAY 2026

The concept of the meeting was explained to those in attendance.

An e-mail had been received from Tuttington Plantations regarding the work currently being undertaken there with the explanation that this work is part of a 10-year plan and approved by the Forestry Commission.

Simon Covey advised he had been approached by residents concerned at the number of trees felled and the overall impact this would have on the woods. Also, there had been no information provided to residents. He would like to communicate with the owners highlighting these concerns. He wished to know if he should do this as a councillor or a resident. It was agreed that he could act as a councillor.

Tuttington Plantations had advised they were willing to make a presentation and it was agreed to ask them to the annual meeting.

14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Nothing new raised

15. Date of Next Meeting

The chairman advised he was unable to attend the next two meetings. The dates were therefore change to May 6th and July 15th,

This was confirmed as the 6th May 2026 at 7.30pm at Tuttington Church

9. TO CONSIDER PLANNING ISSUES

b) To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 9c and 9d in order to discuss a confidential report

This was **AGREED**

c) To discuss a confidential report prepared by Cllr Simon Covey

Simon Covey had produced a report on the perceived actions on the site off Aylsham Road. No planning application had been granted on this land so it is still classed as agricultural land. The contents and possible actions to the report were discussed.

d) To discuss possible development on land at Tuttington off Aylsham Road

Following the discussion it was **AGREED** to forward the report to Planning Enforcement at Broadland for them to investigate

The meeting closed at 8.51pm