**PRESENT**

Ian Kinghorn (Chair) Trevor Richards

Simon Covey Mike Gaffney

 Sue Lake – Clerk

Six members of the public

**1. Welcome**

The chairman welcomed everyone to the meeting.

**2. Apologies:**

All councillors in attendance

**3. To Receive Members Declarations of Interest in Agenda Items**

None made

**4. MINUTES**

The minutes of the Meeting held 13th November 2024 had been circulated previously and were **AGREED** and signed by the chairman.

**5. To Consider Co-option of any New Councillors**

Corrine King had expressed an interest in joining the Parish Council. It was proposed and **AGREED** that she be co-opted.

**6. Information on Matters Arising**

There is concern on the potential future of Norfolk Association of Local Councils. It was agreed this be placed on agenda for the next meeting. Councillors will be sent links to Norfolk ALC and also Norfolk Parish Training and Support.

**7. Reports Police, County and District Councillors**

No representatives from the police, county or District were present.

Cllr Sue Catchpole sent her apologies.

**8. To adjourn the Meeting for Members of the Public to Speak**

A resident advised on the difficulties of accessing the recycle centres. Appointments now have to be made and a long questionnaire completed. This will be discussed at the next meeting.

**9. Finance**

**a) To note balance of account**

The current balance held on the accounts is £4573.14

**b) To receive update on bank changes**

Despite sending a recorded letter to the bank no response had been received. It was therefore proposed and **AGREED** to open a Unity Account. The forms will be available at the next meeting.

**c) To receive an update on the Clean Up and Bloom Grant**

Bulbs were received for Burgh just before Christmas to be planted at White Cross. Further bulbs are expected shortly.

A cheque for £146.11 to cover the costs has been sent.

**10. To consider Planning Issues**

**a) To discuss any planning applications received**

An application had been received for a single storey front and rear extension and alterations relating to 48 Wood Lane. This is the third application in recent years. No objections were made.

**11. Highway Issues**

**a) To receive details from the SAM2**

The sign is not working which was not due to failing batteries but a machine fault which has now been fixed. The battery should last 20 days.

It was thought the Tuttington south site might be triggering too early but the trigger point can be altered. No action to be taken at the moment.

**b) To consider the appointment of a ‘Highways Councillor’**

This would cover the SAM2, potholes, verges etc. Trevor Richards advised he was willing to do this for 6 months to ascertain the requirement.

**c) To receive an update on Cradle Bridge**

Work was scheduled to start later this month but has been postponed.

**12. TUTTINGTON VILLAGE GREEN**

The Parish Council are not in a position to take this on and would be happy to maintain the current situation i.e. management by Broadland with input from the parish.

It was considered that Broadland failed in their duty to register the land when the development was built.

**13 RIVER BURE WATER QUALITY**

No update at the moment.

**14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

 Norfolk ALC, Annual Parish Meeting

**16.** **Date of Next Meeting**

This was confirmed as the 5th March 2025 at 7.30pm at Burgh Reading Rooms

The meeting closed at 8.21pm